



St John's Annual General Meeting

Tuesday 26th November 2019

Minutes of Board AGM

Meeting opened at 7.01 pm

- 1. Acknowledgment of Country** Katherine Kelly
- 2. Opening Prayer** Father Grant Gorddard
- 3. Attendees and Apologies**
Present: As per attachment
Apologies: Martha Pope, Nicole Kirk, Megan Riordan, Ciaran Sanders
- 4. Minutes of Previous Meeting** held on 27th November 2019
Accepted/approval moved: Kelly Pala
Seconded: Emma Taylor
- 5. Business Arising**
None
- 6. Board Chair's Report (Sarah Waddle)**
As per attachment
- 7. Principal's Report (Mary Bizzaca)**
As per attachment
- 8. Treasurer's Report (Greg Wheeler)**
As per attachment

Report Moved: Vlad Alonzo   Seconded: Katherine Kelly
- 9. Election of Board Members:** Two nominations Grant Blake and Robert Pala were appointed to the School Board for 2020 and both nominations were accepted to the Board for 2020.
- 10. General Business**

Meeting Closed: 7:50 pm



Board Chair Report 2019

Sarah Waddle

Thank you for the opportunity to present the 2019 Board Report on behalf of the School Board.

As in previous years, 2019 has been very productive and jam-packed with activity. We have celebrated many initiatives and achievements and this Board report provides an insight into this year's activities.

The Board's role is primarily to oversee the School finances, to provide advice on policies, and to act as a sounding mechanism for the Principal on matters brought to our attention.

Our current Board comprises 10 members from a range of industries and backgrounds. Together with Andrew Durkin, Richard Barrett, Greg Wheeler, Luke Willcock, Lisa Rutherford, Alan Hoffman (P&F Representative), David Somers (Parish Representative), Fr Grant and Mary Bizzaca, we have sought to keep an active focus on the School's outcomes and to navigate a complicated planning pathway to ensure that we provide our children with the best school.

There are four Board Subcommittees and each month, the subcommittee members meet to develop and plan for the areas and functions within their portfolios. These subcommittees include: Finance; IT; Marketing and Community; and Assets and Maintenance. The P&F and Parish Representatives also present a monthly report.

Through the Finance Subcommittee, our Board Treasurer, Greg Wheeler, together with members of the Board, provide oversight and governance to the management of the School's financial statements and annual budget. Last year, those who attended the AGM will recall Greg's detailed summary covering the trends of tuition fees at St John's, as well as a comparative analysis of other schools. This was very informative and Greg will be presenting this detail again this evening, as well as sharing the good news of the balance and expenses at year end. Our positive position is thanks to the excellent forecasting from Greg and the Board – thank you Greg. We also sincerely thank Megan Riordan for her wonderful work in her first year as Finance Officer.

In September, I had the privilege of attending the Catholic School Board Chair Conference where most WA Catholic Schools were represented. The Conference was focused on the future directions of Catholic Education, the role of the school board in the future and the question was posed to us: 'What makes a good Catholic school? The answers to this question were shared at the Conference and some common themes emerged, one being *a strong sense of community and belonging*, which we are so fortunate to have here at St John's.

In discussing the future direction of Catholic Education, we were presented with information about the decision by the Bishops of Western Australia to incorporate



Catholic education in Western Australia. This incorporation will see the existing governance structure transitioned to a public company, of which the four Bishops are shareholders, who in turn appoint a Board of Commissioners to provide strategic governance of the system. This is a significant milestone and the move to a contemporary governance structure will better support Catholic schools. It is expected that the role of the School Board and the School Board Constitution will be reviewed in 2020. Mary will speak about this further in her Report.

The biggest challenge and outcome for the 2019 school year was undoubtedly the renovation of the Early Childhood Classrooms and Outdoor Courtyard. This project was undertaken alongside the usual procedural and oversight functions of the Board, and behind the scenes the Board has put in an enormous effort to help bring these building developments to life. This project could not have been completed without the commitment of the Building Committee comprised of Andrew, Richard, Luke and Mary. Their expertise was instrumental in keeping the build on track and completing the project under budget! We thank our Federal Member for Stirling, Vince Connelly, for officially opening these new classrooms and outdoor area.

For those of you in attendance at the official opening, you will have heard me talk about the Board's creation of a Capital Development Master Plan in 2017. This Master Plan is to ensure that our School facilities are developed in a planned and strategic manner. It explores possibilities for improvements of classrooms and extensions of buildings in many areas of the school. The development of the new Early Childhood classrooms is only Stage 1 of this Master Plan, so it's very exciting to see our vision and planning kick started in a fabulous way.

Another notable event during the year included the appointment of our new Principal, Velma Erskine. Congratulations Velma and thank you to those Board members who were involved in the comprehensive recruitment process.

The continuation of planned maintenance and upgrading of school facilities has occurred throughout the School, including: the installation of seven new air conditioners; significant upgrading of the IT infrastructure to enhance speed and coverage; and refurbishment of classrooms and offices with new carpet, furniture and fittings.

Marketing and community relations continued to be a focus in 2019. Over the last two years our marketing strategies have focused on expanding and improving the general awareness of St John's within the local community and to highlight St John's expertise in early childhood education. The inaugural St John's Open Day that was held in St John's week had very successful numbers of prospective parents in attendance and we hope this event will continue in the future as a wonderful way to showcase our school.

We are pleased to see the effectiveness of these engagement and student recruitment efforts with excellent enrolment growth in Prekindergarten and Kindergarten for 2020, and overall increased prospective interest and enrolments.



Tonight is also, and importantly, about expressing gratitude.

The Board congratulates and thanks the P&F for their energy and enthusiasm. Successful schools have a strong sense of community and parental involvement and the entire committee, led by Emma, should be very proud of their efforts.

Thank you to Katherine and Vlad for their valuable input at Board meetings.

And to our teachers and teacher's assistants, thank you for everything you do, for all your efforts and the genuine love that you show towards our children.

I wish to acknowledge the considerable time given by our Board who have been generous in their voluntary dedication of enthusiasm, skill and passion for the School – they have each made a valuable contribution to the Board and its deliberations this year. Thank you to you all.

For Andrew Durkin it will be the end of a long association with St John's as his family's time here comes to an end. Andrew has served on the Board for four years, Chairing the Assets and Maintenance Subcommittee, and we thank him for sharing his expertise and good humour with us.

Thank you also to Alan Hoffman, P&F Rep to the Board this year – for providing the important link between the P&F and the Board and for being so actively engaged with the school.

I will be finishing my time serving on the Board at the end of the year. It has been such a pleasure to work alongside such a visionary School Board for the past four years and I thank everyone for their support, especially in the last two years while I have been Chair. Most of our work on the Board is invisible to the School community, but volunteering in such a huge and meaningful way is such a great privilege and I've enjoyed the opportunity. I especially thank Mary for her guidance and for the incredible impact she has made in our whole community. We wish Mary every blessing for the years ahead and a well-deserved, fulfilling retirement. I look forward to celebrating Mary's contributions to St John's at the End of School Mass and hope you will all be able to join in this special event too.

In closing, 2019 has shown great success – the Board is busy, dynamic and involved and 2020 looks to be just as successful and exciting with great enrolment numbers and exciting new leadership.

Thank you.

I now hand over to Mary for her Principal's Report.

Principal's Report for 2019 Annual General Meeting

26/11/19

A sincere thank you to Sarah Waddle for her in depth Board Chair Report and a heartfelt welcome to incoming principal, Velma Erskine, and our appreciation of her attendance at our AGM.

As the 2019 school year sails smoothly towards its conclusion, albeit with what appears to be a strong breeze pushing us along, ever faster, it is a wonderful opportunity to be able to step back at these Annual Meetings and reflect on all we have achieved as a school community: educators, students and parents alike, over the past 11 months.

It is my role and responsibility to share with you School Strategic Planning elements that the staff have achieved – Sarah having comprehensively informed you of the School Board undertakings within the plan.

Our Strategic Plan was developed to span a 4 year cycle. Next year, with Velma on Board, the staff and School Board will be developing a new Strategic Plan. Richard Barrett has offered his planning expertise to liaise with the Leadership Team on the process. Our Strategic Plan incorporates our Annual School Improvement Plan and other supporting documents and the Quality Schooling components.

The CEWA, soon to be known as CEWA Ltd has mandated certain requirements for informing the school community. The 4 key areas our Strategic Plan must consider improvement in the following areas: Learning, Engagement Accountability and Discipleship.

These are also incorporated within our School Improvement Plan (SIP). The focus of the 2019 SIP have been:

- Focus Area One -Evangelisation Plan: Establishing a common goal around the Dominican Pillars - Prayer, Study, Community and Service. This area was supported in its development through numerous projects such as The Indigenous Literacy Book Swap, sustainable practices such as recycling and Trashless Tuesday food wrap bans, etc.
- Focus Area Two - Aboriginal Education Plan: development of our own authentic teaching skills and knowledge around Aboriginal culture to then enrich student learning. We joined a CEWA run PD in July 19 with St Columba's in Bayswater. With Greg Goldie and Adele Hall as our Coordinators. Greg organised the Yirra Yaakin incursion for the students. Year 5 students joined a CEWA STEM initiative with a focus on Indigenous Science elements for upper primary children - looking back at the past to learn for the future – i.e., the Boomerang technology inspired the creation of the helicopter. Yr 5s were also involved in a STEM EXPO with other Catholic Schools at CEWA, Doubleview.

The Curriculum Plan Focus Areas, part of our 2019 SIP, have been:

- Focus Area 3 - Enhancing writing practices to directly influence student writing outcomes. Numerous PLC sessions were dedicated to the moderation of students' writing samples on the Brightpath writing measurement scale.
- Focus Area Four -Enhancing Grammar and Punctuation teaching practices to directly influence student grammar and punctuation outcomes. Professional Development at the beginning of the year on Writing Practices and incorporating a review of our *Whole School Approach to Writing* Document supported the development of these two focus areas.

- Focus Area Five – enhancing classroom pedagogy and data informed practices to influence differentiation structures ... Numerous PLC sessions were dedicated to discussions around strategies to implement in classroom teaching to ensure differentiation.
POINTS: The CEWA Vision for Learning document was a resource our Beach Schools Network examined and researched. CEWA Consultants presented the document and provided support in the familiarisation process. St Dominic's will join the Network in 2020.

The Early Years Focus Area Six: Refine and improve Sustainable structures throughout the school. Each year ECE teachers meet regularly to review then create the Quality Improvement Plan. Of the 7 areas of the QIP, some of which are *Educational Program and Practice*, *Children's Health and Safety* and the *Physical Environment*, sustainability was an area staff felt needed concentrated attention. This focus was developed further this year with greater success in lowering the amount of disposable plastic food wrappings and in utilising earthworm droppings to, fertilise our garden beds.

The Quality Catholic Schooling Components examined for 2019 were:

103 Integrating Catholic Faith, Life and Culture

301 An explicit Improvement Agenda

Both of these components were accommodated well within the Evangelisation Plan and the Professional Learning Community meetings.

Our intended focus in the area of Curriculum for 2020 is to continue with the further development of Writing. This focus area was determined earlier this month when the Curriculum Team of Katherine, Lisa, Stephanie and I attended a CEWA session for analyse of our NAPLAN results, PAT testing across reading, vocabulary, spelling, grammar and punctuation and maths and other testing processes.

Our School Magazine will soon be published. Mingled with the pleasure I have derived from lingering over the students' memories of the year and photos of events and their learning adventures is the somewhat nostalgic realisation for me, that after 7 years of attending school some time back in the olden days and being here for the past 7 years as principal, my connection with St John's will hereafter be a little more distant! Therefore, I want to take this opportunity to express my immense gratitude to the entire community; students, staff and parents for contributing towards making this school the friendly and welcoming environment that it is and for allowing me the privilege of sharing my last principalship here with all of you.

The year has been one of considerable achievement across several fronts. The repositioning of the Pre Primary and Multi Purpose Rooms has been a momentously positive development for the school's learning environment. Courageous decision making by our 2018 School Board and the ongoing prudent financial and astute project management of the 2019 School Board saw us reach the desired outcome – impressive facilities for our Pre Primary children that now allows immediate access to the Early Childhood grounds and an upgraded Multi Purpose Room that provides beautiful soft light for art projects and allows children to utilise the outdoor learning space for art, music and STEM lessons.

I extend my appreciation for the time and expertise of retiring Board members, our Board Chair, Sarah Waddle and Andrew Durkin. Both Sarah and Andrew have been on the Board for the past four years and both have contributed significantly to the school's development during this period, Sarah through her time consuming dual role as Board Chair and Chair of the Community and Communications Committee and Andrew for his role as Chair of the Assets and Maintenance Committee and therefore involved in the building process for the past two years. Thank you to all the 2019 School Board members for the areas of expertise you brought to our Rebuild project and all our other financial considerations this year.

Our hardworking P&F Executive and Committee members fulfil an essential role in our school of encouraging the social interaction that builds community relationships and supporting the school's resource needs and projects. Wow! That mission was achieved in bucket loads during the best Busy Bee in the history of Busy Bees earlier this year when parents helped staff move classes in readiness for the Term 2 build. The Community Spirit truly flowed. Cameraderie, mingled with high energy and a sausage sizzle or two saw this goal achieved above and beyond our expectations. Fund raising aims to beautify the area outside the Multi Purpose Room and fulfil other Wish List Items proved successful through a brilliantly organised Quiz Night and a sun soaked Lapathon. Thank you to Emma Taylor and her fellow Executive members, Alan Hoffman, Toni Tomlin and Peter McDonald for your efforts. Special thanks to Alan for his contribution to the School Board this year as P&F Rep and we say farewell to you and your family as you too, like Andrew, leave our school community with your youngest child graduating.

This year the school community also farewells Trish Collins, Martha Pope and Olivia Harnwell. Martha's attentive care of our students in need of first aid and expertise and patience with the production of the school newsletter have been greatly valued. Martha, we wish you well as you head off into retirement. Olivia has made a great impact in our Early Childhood area over the past two years, gifting our Three Year Olds and their parents alike with her gentle, loving patient warmth and her exemplary teaching prowess. Best wishes for your new career pathway, Liv. Trish has been an invaluable Early Childhood mentor and curriculum advisor to all staff and provided library skills and maths support to numerous children. We wish you well Trish in your new role as Lecturer at Edith Cowan. Trish, or Doc Collins as of December, is just finishing off her PHD In Philosophy : with her Thesis title being: **How Personal Values Input Children's Well Being and Behaviour.**

Our amazingly dedicated and hard working staff encapsulate the very essence of one of Mother Teresa's sayings, *"I alone cannot change the world, but I can cast a stone across the water to create many ripples"*. Our staff strive, on a daily basis, to create that ripple effect of extending and deepening our children's learning in a myriad of ways. Thank you all for your diligence, collegial collaboration and passion for supporting each child with their individual needs.

Special thanks to our Finance Officer newly instated this year, Megan Riordan, for her perspicacity and thoroughness with the school's finances. There is no doubt our Board Treasurer, Greg Wheeler, is gifted in his financial expertise and passionate about exploring all facets of the school's accounts. What is delightful is that Megan too loves to be exact and has a gift with numbers. Thanks Megan.

And finally, my special thanks to Father Gorddard for your generous hearted and dedicated engagement with your parishioners and school community.

As I head off into 'retirement' I wish you all a peace filled and joyous Christmas and a very positive 2020.

May God bless you and keep you safe over the holiday period.

Fond regards,

Mary Bizzaca
Principal

St John's School Board AGM Treasurer's Report

26/11/19

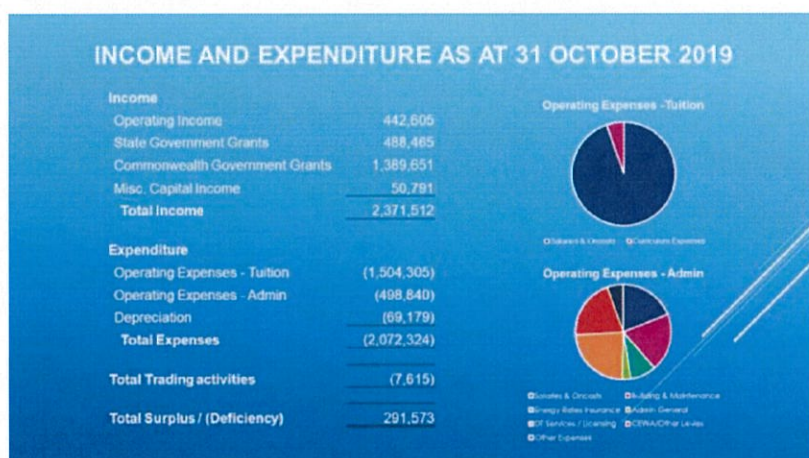
Opening Comments

Good evening everybody in tonight's Treasurer's Report I will cover the following areas:

- 2019 Financial Results
- 2020 School Fees
- 2020 Financial Budget

2019 Financial Results

October 2019 Year to Date Income & Expenditure

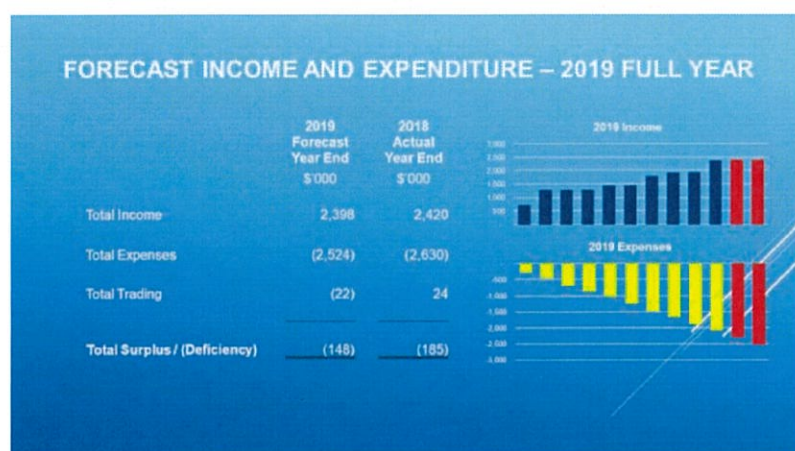


For the period 1 January 2019 to 31 October 2019 the School has recorded Total Income of \$2,371,512 – being: Federal and State funding of \$1,878,116; Operating Income (Tuition fees and charges) of \$442,605; and Miscellaneous Capital Income (Building Levy) of \$50,791.

Total Expenditure for the period 1 January 2019 to 31 October 2019 was \$2,072,324 – being: Operating Expenses – Tuition of \$1,504,305; Operating Expenses – Administration \$498,840; and Depreciation \$69,179.

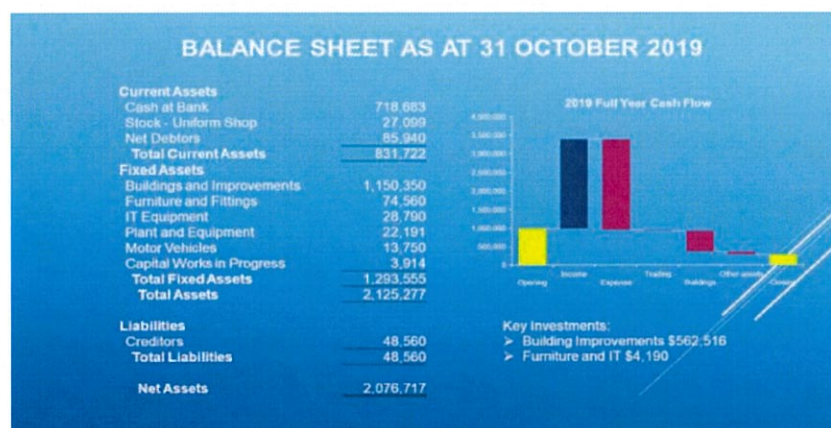
Net Loss from Trading Activities (ie Canteen, Three Year Old Program and Uniform Shop) was \$7,615 for the period 1 January 2019 to 31 October 2019.

Forecast Income and Expenditure 2019 Full Year



Total Income for the full year is forecast to be approximately \$2.398 million compared to 2018 Actual Full Year Income of \$2.420 million. Total Expenditure for the full year is forecast to be \$2.524 million compared to total expenditure of \$2.630 million last year. Forecasted total Trading loss of \$22k compared to \$24k profit in the prior year. It is therefore forecast that the School will be in a small Income and Expenditure deficient position as at 31 December 2019.

October 2019 Balance sheet



As part of the change in accounting policy from cash to accrual account implemented in the 2018 year, CEWA has continued working with the School to reconcile and amend the School's balance sheet to ensure that the School's financial records are correctly reconciled and stated.

The total cash position of the School as at 31 October was \$718,683 – Made up of: Operating Funds \$406,175; Scholarship Fund \$12,508; Deferred Maintenance Reserve \$100,000; Vehicle Replacement Reserve \$100,000; and Information Technology Reserve \$100,000.

The School has invested in the following capital items:

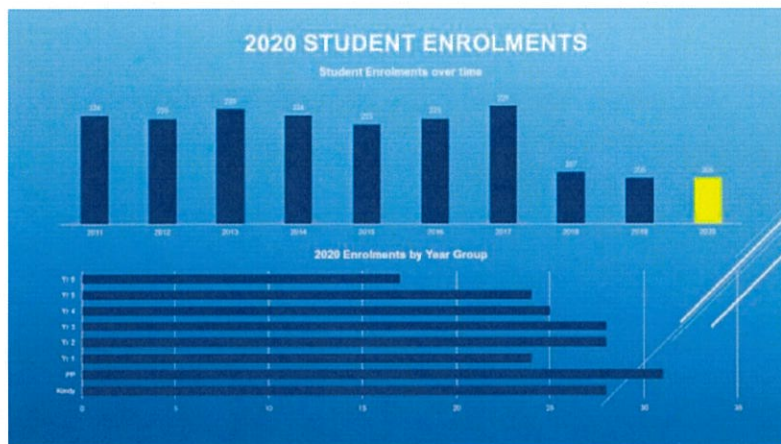
- Building Improvements \$562,516

- Furniture and IT \$4,190

The cash flow waterfall forecast for the full year shows the source and applications of funds over the year. We started the year with \$986,854 cash in the bank, cash income of \$2,398,512 was received over the year and cash expenses (being tuition and operating expenses) was \$2,443,145. Total cash outflows to fund Capital works was \$562,516 leaving us with forecast cash closing position at 31 December of \$289,980.

2020 School Tuition Fees

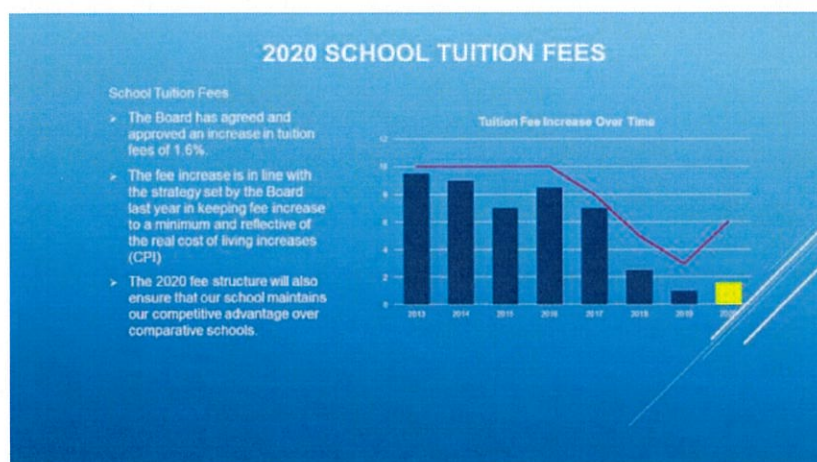
2020 Student Enrolments



Looking forward to our 2020 enrolment projections, we have 205 confirmed students from 143 families for Kindy to Year 6 (ie excluding Pre-Kindy). This enrolment figure continues to be amongst the lowest enrolled numbers we have had in the past 10 years.

The School has a unique but not uncommon issue with one cohort (2020 year 6 group) which has a particularly low student count. It is believed that once this cohort makes it way through the system, enrolment numbers will return to longer term averages. This is evidenced by strong enrolment numbers in Pre-Kindy and Kindy.

2020 School Tuition Fees



School Tuition Fees – The Board is committed to keeping the tuition fees as low as possible. In this regard the Board has agreed and approved an increase in tuition fees of 1.6%.

CEWA's recommend maximum increase for our school was 6% - Our Tuition fee increase of 1.6% thereby demonstrates the Board's ongoing commitment to keeping our fee increases much lower than the maximum recommended by CEWA and in line with the real increases in costs of living.

2020 Tuition Fee Increase Impact

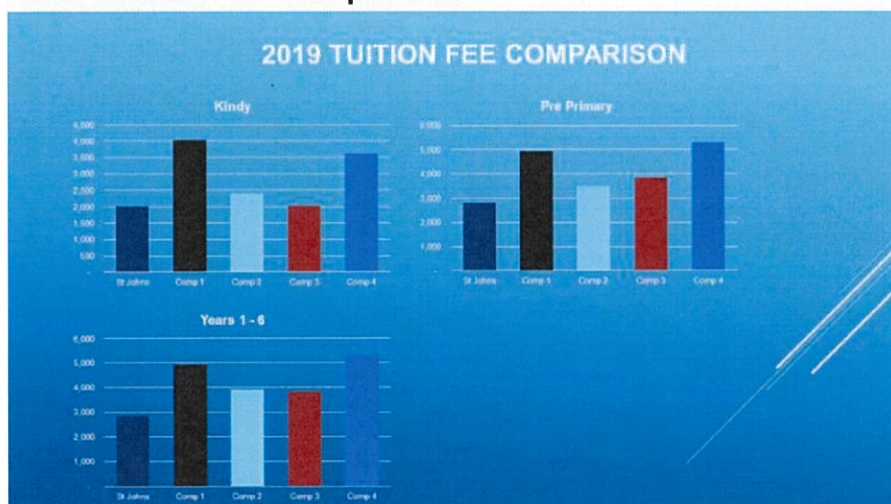
2020 TUITION FEE INCREASE IMPACT					
Kindergarten					
Year	Tuition Fees	Other Fees	Levies*	Total	Increase
2019	864	514	633	2,011	
2020	890	517	649	2,056	45
Pre-Primary					
Year	Tuition Fees	Other Fees	Levies*	Total	Increase
2019	1,751	425	633	2,809	
2020	1,780	444	649	2,873	64
Year 1 - 6					
Year	Tuition Fees	Other Fees	Levies*	Total	Increase
2019	1,751	461	633	2,845	
2020	1,780	480	649	2,909	64

*Levies are per Family

It is envisaged that an increase of this nature will result in an increase of between \$45 to \$64 for the 2020 school year. As can be noted in the chart Tuition fees for Kindergarten will rise by \$26 and PP to Year 6 will rise by \$29.

Other Fees will also increase to better reflect the actual cost of provision of the relevant activities. Increases of \$3 for Kindergarten and \$19 for PP to Yr6. Levies have also been increased per family by \$16.

2019 Tuition Fee Comparison

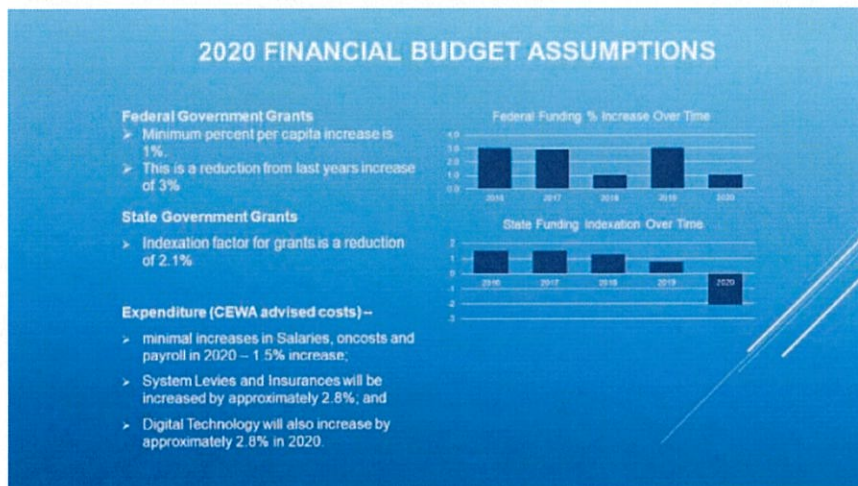


Thereby maintain out cost competitiveness over comparative schools in the area.

Not Disclosed: Holy Spirit (Debt servicing levy \$438), OLGC, Holy Rosary & Newman.

2020 Financial Budget

2020 Financial Budget Assumption



Budget 2020 Assumptions are as follows:

Income Items:

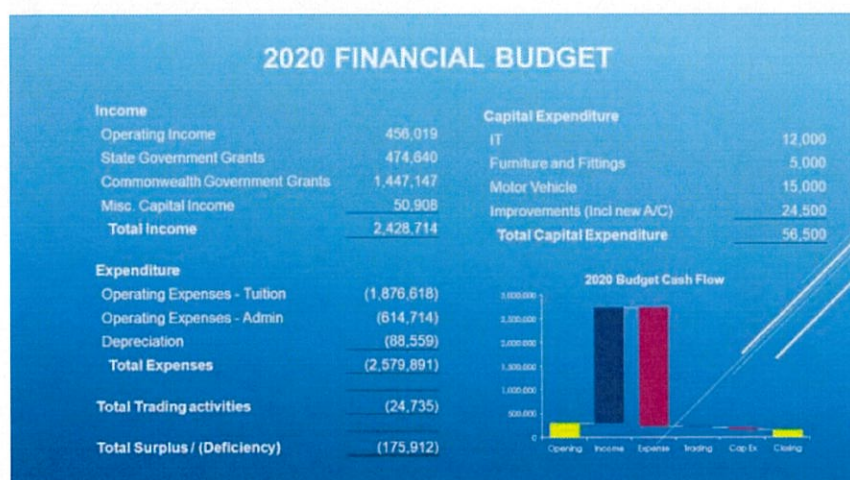
Federal Government Grants – Minimum percent per capita increase is 1%. This is a decrease from last year's 3% increase.

State Government Grants – Indexation factor for grants has been a reduction of 2.1%

Expense Items:

CEWA advised costs - CEWA have advised that: minimal increases in Salaries, oncosts and payroll in 2020 – 1.5% increase; System Levies and Insurances will be increased by approximately 2.8%; and Digital Technology expenditure will also be increased by approx. 2.8% in the 2020 year.

2020 Financial Budget



Budgeted 2020 Income is \$2,428,714 being Operating Income (Tuition fees etc with a 1.6% increase) of \$456,019; Federal and State funding of \$1,921,787 and Capital Income of \$50,908.

Budgeted 2020 Expenditure is \$2,579,891 being Tuition expenses of \$1,876,618; Admin expenses of \$614,714 and \$88,559 in Depreciation.

Trading activities is budgeted to loss \$24,735 for the 2020 Budget year.

Budget Capital Expenditure for the 2020 year is as follows:

- Information Technology \$12,000
- Furniture and other Improvements \$29,500 – includes the new Air Cons installed over the weekend.
- New vehicle - incoming principle of \$15,000 net of the trade-in of existing principles car.

Budgeted 2020 Cash flow waterfall shows a starting cash position of approx.. \$300k, cash inflows of \$2,428,714; cash outflows from operations of \$2,491,332; net cash outflows from trading activities of \$24,735; and total Capital expenditure of \$56,500 resulting in a budgeted closing cash position as at 31 December 2020 of \$156,147.

In conclusion, the School has continued to exercise prudent financial management whilst undertaking a major capital works program and the school has remained throughout this period in a strong financial position. This strong financial position enables the School to continue to position its self as a competitive, high quality school.

Thank you

Greg Wheeler

School Board Treasurer

St John's School, Scarborough P&F AGM Minutes
26th November, 2019

Meeting starting 8.15pm

Minutes of 2018 AGM Sighted and Approved:

Moved: Petrina Armitage

Seconded: Sara Misfeld

Business Arising:

None

President's Report: Emma Taylor

Report attached:

Expression of thanks to all 2019 class reps for all they have done to foster community among the class groups.

Special thanks were also extended to:

Alan Hoffman: for the amazing Quiz Night

Richelle Howard: for coordinating Day on the Green

Kelly Pala: Friday's Sushi organisation

Richelle Howard: Terry White Chemart Doubleview...

For the future: P&F want to consider how to engage parents more effectively. Looking forward with much excitement to 2020.

Welcome Velma to our community

Financial Report: Peter McDonald – P&F Treasurer

Report attached:

Nominations to the 2020 P&F: Mary Bizzaca shared nominations to the Committee, and Parent Class Representatives. These were all accepted.

Meeting Closed 8.25pm

2019 St John's P&F Committee President's Report

26th November, 2019

Thank you everyone for your time tonight and showing your commitment to our school community.

2019 has been another good year for the St. John's Parents and Friends Committee. In commencing this year, I lead the P&F executive through some thinking to seek clarity our purpose – why do we do what we do. How do we guide the decisions we make. It doesn't need to be complicated!

The reason we engage in our school community is to connect and support our children.

We also sought to refine what is the purpose of each activity we deliver. This process determined our delivery by:

- Community Engagement – picnic on the green, quiz night – mum and dads nights out
- Fundraising – Quiz night and lapathon
- Community acknowledgement – Mothers and Fathers day stalls
- Childrens events - Disco

Our school community is heavily reliant parents and friends giving of their time to coordinate, support and deliver on our initiatives.

On behalf of all St. John's Families, I would like to thank the 2019 Class Representatives:

Kindy	Petrina Armitage and Elizbeth Hill
Pre-Primary	Kelli Pala and Katie Geneff
Yr 1	Alana Popovsky and Kristy Warrick
Yr 2	Toni Tomlin and Anita Blackwell
Yr 3	Nicole Christie and Viv Rigney
Yr 4	Sarah Hodge and Rachel McDonald
Yr 5	Tracey Barrett and Jenelle Avins
Yr 6	Jody Blake and Lara Heatley

I would also like to thank:

Parent Quiz Night:- Alan Hoffman

Picnic on the Green- Richelle Howard

Church Cleaning – Mel Edwards & Viv Rigney

Friday Sushi Lunch – Kelli Pala

Chemart- Richelle Howard

Fundraising coordinator – Jennifer Curtin

The St. John's P&F provides financial support to a number of school activities and initiatives. In 2019 the P&F made a major contribution to the Outdoor Learning Area development as it supports our whole community through the creation of a shared meeting and learning space.

On reflection of 2019, it would be remiss not to acknowledge the struggle we have experienced in engaging with our community at times. It is evident that our school community is not immune to changing dynamics of our society in that we work more, have busier lives and busier children!

There has been a consistent decline in the number of people giving their own time to assist our community. From P&F meeting attendance, canteen, to event pack up being left to 2 or 3 others. Our school community relies on you as parents of St. John's Children giving your time. We are the community – we are all the ones who need to engage.

Our fundraising efforts this year have remained relatively consistent but our volunteer time bank has reduced rapidly. But when we do engage – there is so much enjoyment and satisfaction that feeds our community spirit.

One of the most enjoyable and successful activities this year was our busy bee. The success of this because so many people gave their time to lend a hand. No money was requested, no donations asked for- we just requested your time and when it was forthcoming by so many, it was amazing.

However many other initiatives were not as supported, yet we simply need the same commodity – your time.

Looking forward, the P&F will need to consider how we can engage our community further. While the pressure and commitments in our lives increase, sometimes we need to remind ourselves – our commitment of time in our school community benefits our children – and they are the ones who value our commitment of time more than anyone.

I would like to extend my thanks to the School Board for their engagement with the P&F this past year and specifically thank Sarah Waddle for her leadership of the Board. Sarah's legacy to our community is significant and a reflection of time and energy she invested to ensure our school has the best possible facilities, opportunities and resources.

I would also like to extend my thanks to the P&F Executive for their dedication of time and enthusiasm to ensuring the P&F enhances our school community., Secretary – Toni Tomlin, Treasurer – Peter McDonald and our Vice President and P&F Representative to the Board– Alan Hoffman. While Alan's time as Parent at St. John's comes to an end, we continually remind him that the Friend's part of P&F is always open to him. Thank you, Al for your support, rationale ear and drive to engage our school community.

Finally, I would like to thank Mary for her time, dedication, commitment, enthusiasm, ideas and overall energy for the P&F and our whole school community. You have engaged every single person in our community to share your love for our school. I have personally enjoyed my time working with you, brainstorming ideas, having light bulb moments and have appreciated your counsel. Enjoy your time with Kim and your family. You will be missed.

Looking ahead – there is much excitement and potential for 2020. We have identified our challenges and now is the fun part in working through the strategies to overcome them and enhance our community engagement.

We welcome Vel to our community and along with the 2020 P&F class representatives and committee members, look forward to engaging with our community to enhance the school life of our children.

Thank you

Emma Taylor
P&F President

1.0 P & F Activity

The 2019 P&F committee, commenced the year with a balance of \$13,714.21

The major fundraisers during 2019 were the Lapathon, held last week which so far raised approximately \$2,800 and the Quiz night in October which has so far raised approximately \$2,500.

Total P&F Levies for 2019 currently total \$8,000 with approximately \$3,000 to come based on previous years..

2.0 P&F Fundraising 2019

Major fundraising items and events included;

Fundraiser	Amount
Lapathon 2019	\$ 2,800
Quiz Night	\$ 2,500
Easter Raffle	\$ 820
Terry White Chemmart St Johns Promotion	\$ 545
School Disco	\$ 470
Total	\$ 7,135

3.0 Budget and Forecast

We have pledged further funds to the school building project and whilst our funds currently total approximately \$17,000 we expect to hand over approximately \$7,000 to next year's committee.



ANNUAL GENERAL MEETING
TUESDAY, 26th NOVEMBER 2019
at 7pm

ATTENDEE LIST

NAME	SIGNATURE
Cath Godfrey	Cath G
Petina Armitage	P Armitage
Alan Hoffman	A Hoffman
Sarah Waddle	S Waddle
Mary Bozzacchi	M. E. Bozzacchi
Katherine Kelly	K Kelly
GRANT BLAKE	G Blake
Greg Wheeler	G Wheeler
JODY BLAKE	J Blake
Emma Taylor	E Taylor
LISA RUTHERFORD	L Rutherford
Rosalba Bolteja	R Bolteja
Darran Scottini	D Scottini
Steph Portwood	S Portwood
Trish Collins	T Collins
Amanda Fighiomeni	A Fighiomeni
Nikki Samuel's	N Samuel's
Toni MATTIACCIO	Toni Mattiaccio
Sandra Erneste	Sandra Erneste
Carolus Mullins	C Mullins
Samantha Cherubino	S Cherubino
Marty Singleton	M Singleton
SARAH MISTFIELD	S Mistfield
Luke Willcoer	L Willcoer
Toni Tomlin	T Tomlin

NAME	SIGNATURE
Courtney Wallen	
VERMIA ZROKING	
Melanie Slinger	
Debbie Lindsay	
Greg Goldin	
RICHARD BARRETT	
Caroline Ince	
Andrew Dunkin	
Adelle Hall	
Samantha Giorgelle	
JENNIFER CERVINO	
Liz Hill	
TOBY HILL	
Kelli Pala	
ROBERT PALA	
Rikki Bestall	
Peter McDonald	
Celeste Nabeira	

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